

24 February 1954

MEMORANDUM FOR DIRECTOR OF CENTRAL INTELLIGENCE


THROUGH: Acting Deputy Director/Intelligence

SUBJECT: Proposed outline for ten minute briefing of Senator  
Taber.

TOPIC: National Intelligence Estimates  
(Use of small hand charts showing functional  
organization)

1. Purpose and scope of National Intelligence Estimates and how they differ from other types of estimates.
2. Point out on chart the policy agencies served by national intelligence.
3. Point out DCI and IAC and cite their responsibilities and functions in the estimating process.
4. Point out the Office of National Intelligence Estimates with its organization into (1) the Board of National Estimates and (2) the Estimating Staff, giving their functions and composition in the estimating process and the Office of National Estimates relationship to the IAC agencies, the IAC committees and the other CIA related agencies who contribute to the development of national intelligence estimates.
5. Run through briefly the sequence of actions by which agreement is reached including the final review and approval by the IAC, stressing team work, thoroughness and breadth and depth of national estimates.
6. In conclusion mention postmortem review.

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Vice-Chairman  
Board of National Estimates.